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GENERAL INFORMATION ABOUT COURSES

Organising courses

Courses are proposed by scholars from member institutions, by members of the Council and Executive Committee, or by the Director General. The Executive Committee will also consider suggestions made by scholars whose home institutions are not members of the Centre. The programme of courses is approved by the Executive Committee.

Courses are organised by Course Directors, normally those suggested by the proposers and approved by the Executive Committee (or the Director General acting for it). Each course should have at least two Directors from different countries. Course Directors invite Lecturers (Resource Persons) from other Universities and Institutions on the basis of their expertise and international scholarly standing.

The expenses of Course Directors and Resource Persons are normally met by their own Universities, except when the course is the subject of special aid - for example, from an International Foundation. Course fees are deliberately kept at a low level (at present, the Croatian kunas equivalent of USD 40 per week).

Attending courses

Those interested in taking an IUC course are requested to register with Secretariat or one of the course directors, supplying them with relevant information, i.e., name, address, academic standing, and – if the applicant is an under-graduate – a recommendation from one of the professors.

The IUC would like to receive such registration as soon as possible. Two weeks before the start of the course should be regarded as the latest date.

Students are normally expected to be of postgraduate status and usually apply through their Universities, but they may apply directly to the Director General.

It should be noted, however, that on occasion courses cannot be given because of exceptional circumstances. In such circumstances, the IUC, or the course directors, will inform the persons registered for the course as soon as possible. In no circumstances, however, can the IUC assume any financial responsibility resulting from the cancellation or relocation of any course.

Upon arrival in Dubrovnik participants will pay to the IUC a course fee in Croatian kunas equivalent to USD 40 per week.

Work Schedule

Courses run five days a week with morning and afternoon sessions, but with some flexibility determined by the nature and requirements of the individual course.

The courses are offered on a postgraduate level, but the participation of any advanced or motivated student is welcomed.

On request, the IUC will issue a Certificate of Attendance. It will also provide a special Certificate for which, as a rule, the presentation of a paper will have been expected.

The working languages of the courses are usually either English or German, although other

languages may be chosen. The major language to be used in any course will be indicated by the language in which the title of the course is announced.

Enquiries about courses and participation should be addressed to the Secretariat of the IUC or to one of the course directors.

For further information please contact the IUC Secretariat in Dubrovnik.

Registration through Web-IUC can be made by filling in and sending the Registration Form.